



## CELEBRATING LANCASTER COUNTY ACADEMY'S 2020 GRADUATES

### Overview

We have several activities planned to celebrate Lancaster County Academy's (LCA) 2020 graduates. LCA's 2020 commencement will be a condensed program per the guidance from the Pennsylvania Governor's Office and healthcare officials. We believe we have planned a safe, memorable event for our students to commemorate their commencement from LCA.

### Individual Ceremonies: Saturday, June 6, beginning at 10:30 a.m.

Manheim Central School District administrators have graciously opened their High School auditorium to us for a condensed commencement program on Saturday, June 6. Members of the graduating class will [select a time slot](#) to receive their diploma. Note: Timeslots were updated after observing Manheim Central's diploma distribution event. **Visit the [SignUpGenius link](#) to see your updated arrival time.**

- Sign up here: [LCA Individual Commencement Ceremonies](#)
- Graduates, please let us know how you'd like your name to appear on your diploma: [LCA Graduate Survey](#) (requires students to use LCA account).

### Day-Of Procedures

1. Graduates and (up to nine) guests will arrive at the designated time and park in the general (student) lot and enter the cafeteria.
  - Student parking lot address:
    - i. 177-203 Hershey Dr., Manheim, PA 17545
  - High School address:
    - i. 400 E. Adele Ave., Manheim, PA 17545
  - Individuals needing accessible parking should use the front building loop off of Adele Ave. Family members will meet their regular party in the main lobby.
2. Follow the arrows and proceed to the auditorium.
3. Enter the auditorium. Graduates will proceed toward the stage using the side aisle. Family members will proceed toward the pit area using the center aisle.

4. Graduates will have *30 seconds* to address the audience. Take this opportunity to give thanks/say a few words about your LCA experience.
5. A LCA staff member will offer brief commentary about each graduate.
6. When directed, graduates proceed to the stage for their diploma.
  - Michael Greer from Penguin Productions will record the awarding of diplomas.
  - Graduates can pose for photographs with Dr. Ryan on stage.
7. Complimentary sweet treats will be available for graduates to take home.
8. Families proceed to the lobby or gym for photographs.
9. PhotoOle Photography will be on site to capture photos.
  - [Shumaker PDT](#) will design a backdrop for picture taking for graduates and their families.
10. Graduates and guests will return to the parking lot and exit.

### **Health Precautions**

Please maintain social distancing with anyone not in your party. Guests are encouraged to wear a face covering.

*See Manheim Central High School maps for additional directions.*

### **Frequently Asked Questions**

- A. How do I know if my student has completed the requirements to graduate?
  - a. *The Program Director will email an unofficial certificate of completion to each graduate. This applies to students who meet the requirements during the building closure.*
- B. Do I need tickets?
  - a. *No, tickets will not be distributed. Each graduate and up to nine accompanying guests can join us for the abbreviated commencement program.*
- C. How should I dress for commencement?
  - a. *Commencement is a formal occasion; as such, there are expectations for dress. Dress slacks, khakis, dresses, skirts, collared shirts, etc. would all be appropriate. Students are encouraged to avoid sandals, sneakers, boots, flip-flops, or extremely high heels.*

- D. Will I receive a cap and gown?
- a. *Students are invited to wear the gap and gown provided by their participating school district.*
  - b. *At the event, we will provide a cap to students who did not receive one. Please bring the tassel that was delivered to your home.*
  - c. *Unfortunately, we will not be able to loan gowns for precautionary health/safety reasons.*
- E. Will I be able to get the video or photos from the event?
- a. *Video and photos from the event will be made available to students and families. After the event, each student will be provided with a 5'x7' photo and a digital album. Keep an eye on our [Facebook page](#) for additional information.*
- F. What if a member of my party requires accessible parking?
- a. *Individuals needing accessible parking should use the front building loop off of Adele Ave.*

## **Additional Information**

### **Social Media Tributes**

We invite graduates to share a picture and future plans for publication on [LCA's Facebook page](#). We are beginning to use #LCAlearns on Facebook, Instagram, and Twitter.

### **Gift Bag**

LCA staff members will deliver a gift bag to the home of each member of the graduating class. The gift bag will include a card, snacks, a cap, and tassel. Graduates should indicate their current address in the [LCA Graduate Survey](#).

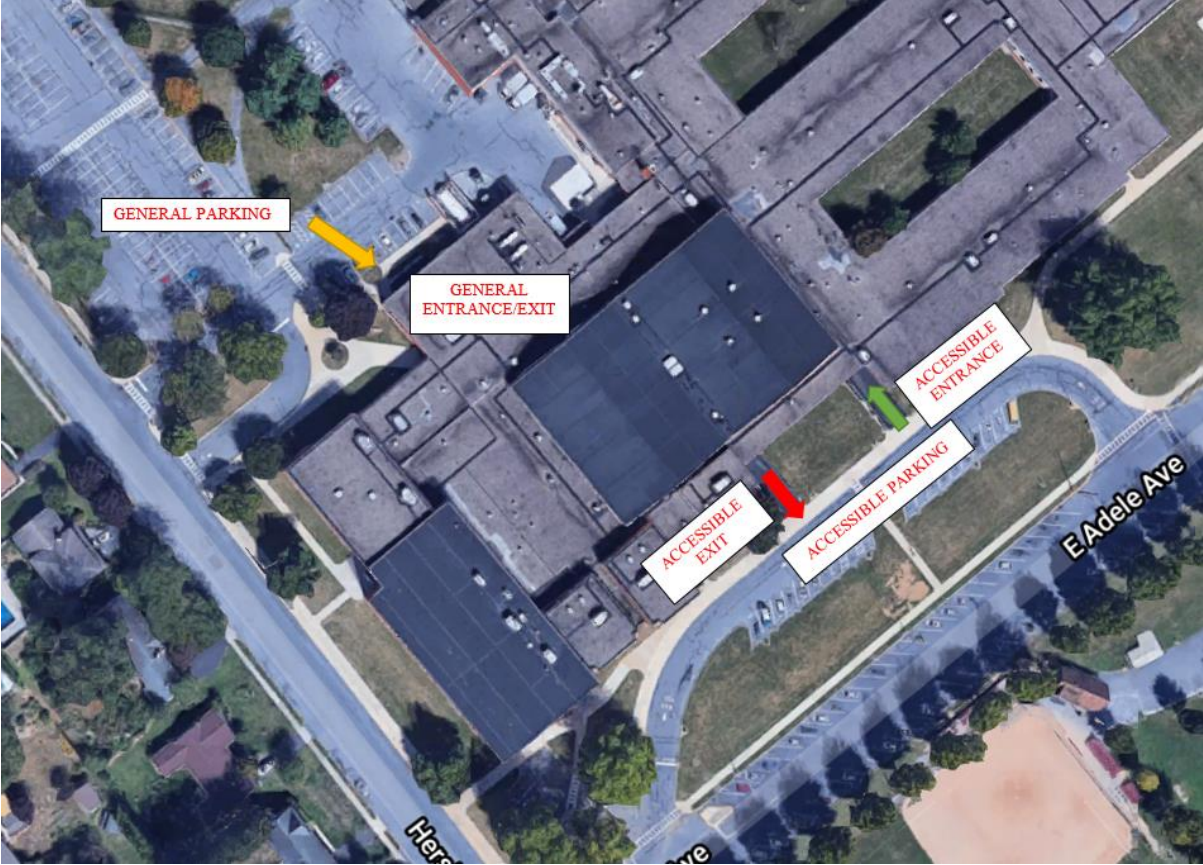
### **Recorded Content**

We are exploring the idea of recording commencement speeches with the help of [Shumaker PDT](#), a full-service special-event production company. If produced, this content would be posted on LCA's social media channels.

### **Awards**

It is customary to present a few awards during LCA's commencement. Awards and recipients will be announced during commencement and via Facebook and Twitter after the event.

# Manheim Central High School Aerial Map



# Manheim Central High School Commencement Map

